

# Aviation Internal Audit: Mastering Quality Assurance Skills

2026 0000000 4 - 0000000 30  
Madrid (Spain)

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# PARTNER





## **Day 2 - Audit Planning & Preparation**

- Establishing audit objectives, scope, and criteria
- Conducting risk assessments and prioritizing audit activities
- Developing audit checklists, protocols, and evaluation tools
- Allocating resources and creating effective audit schedules

## **Day 3 - Conducting the Audit**

- Effective communication and managing opening meetings
- Interview techniques and behavioral questioning strategies
- Evidence-gathering methods: observation, documentation, and sampling
- Identifying, analyzing, and documenting audit findings

## **Day 4 - Audit Reporting & Follow-Up**

- Evaluating collected data and confirming audit conclusions
- Writing clear, concise, and actionable audit reports
- Presenting findings and recommendations to management
- Designing corrective and preventive action CAPA plans

## **Day 5 - Continuous Improvement & Best Practices**

- Root cause analysis tools: 5 Whys, fishbone diagrams, and fault tree analysis
- Monitoring corrective actions and verifying implementation
- Enhancing the audit program: effectiveness, maturity, and best practices
- Case studies and team-based practical auditing exercises

## **Individual Impact**

Participants will leave the program with:

- The ability to independently plan, conduct, and report internal audits
- Strong interviewing, observation, and evidence-gathering skills
- Practical tools and templates to support high-quality audit execution
- Enhanced competency in identifying operational risks and improvement opportunities
- Greater confidence in communicating findings to leaders and stakeholders

## **Organizational Impact**

Organizations will benefit from:

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A graphic of a chessboard with several chess pieces. A large gold king piece is in the foreground, with a silver pawn and a silver knight behind it. In the background, there are concentric circles and a smaller gold king piece.

- Stronger compliance with regulatory and industry standards
- Improved operational performance through systematic audits and follow-up
- Enhanced safety culture supported by transparent reporting and corrective actions
- Reduced risks and increased oversight effectiveness
- A more capable and empowered internal audit workforce

## Training Methodology

This program uses an engaging, practical learning approach through:

- Real aviation case studies and audit scenarios
- Hands-on activities in planning, interviewing, and reporting
- Group discussions and peer-to-peer learning
- Templates, checklists, and audit tools ready for immediate use
- Expert-led sessions bridging regulation, best practices, and real-world challenges

## Beyond the Course

Participants will return ready to:

- Lead internal audits that deliver meaningful improvements
- Strengthen safety, compliance, and quality across aviation operations
- Enhance organizational resilience through systematic oversight
- Contribute to a culture of accountability and continuous improvement

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The board is checkered and has a subtle grid pattern. The text 'UK Training PARTNER' is overlaid on the right side of the board.

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