

# Enhancing Planning & Training Management Excellence

2027 30 – 26  
Seattle, Washington (USA)

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## Enhancing Planning & Training Management Excellence

~~R2022166911302426~~ **Location:** Seattle, Washington (USA) **Fees:** 5900 GBP

### Why This Course

Effective planning and training management are essential for organizations aiming to develop talent, improve performance, and achieve strategic objectives. This intensive 5-day program equips professionals with the practical skills needed to design, implement, and evaluate training initiatives that align with organizational goals. Participants will gain hands-on expertise in strategic planning, program design, and delivery techniques, ensuring that they can apply their learning immediately in their professional roles.

### What You'll Learn and Practice

By attending this program, you will be able to:

- Develop comprehensive strategic plans for training and development initiatives.
- Apply effective organizational techniques to optimize the management of training programs.
- Design and deliver engaging, impactful training sessions tailored for adult learners.
- Implement evaluation methods to measure training effectiveness and drive continuous improvement.
- Enhance leadership and facilitation skills in planning and training contexts.

### The Program Flow

#### Day 1: Foundations of Strategic Planning

- Understanding the strategic planning process
- Conducting SWOT analysis and environmental scanning
- Setting SMART goals and objectives
- Aligning training plans with organizational vision

#### Day 2: Organizational Excellence in Training

- Structuring effective training departments
- Resource allocation and budgeting for training programs
- Time management techniques for trainers
- Designing efficient training schedules

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A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver, set against a background of concentric circles.

### **Day 3: Designing Impactful Training Programs**

- Conducting needs assessments and gap analysis
- Principles of curriculum development
- Selecting appropriate training methodologies
- Incorporating technology to enhance learning experiences

### **Day 4: Effective Training Delivery Techniques**

- Adult learning principles and strategies
- Engaging presentation and facilitation skills
- Leading group discussions and interactive activities
- Managing challenging participants effectively

### **Day 5: Evaluation and Continuous Improvement**

- Models and methods for training evaluation
- Measuring program effectiveness and learning outcomes
- Implementing continuous improvement strategies
- Exploring emerging trends in training management

## **Individual Impact**

Participants will leave the program with:

- A strategic training plan aligned with organizational goals
- A fully developed training program outline tailored to organizational needs
- Enhanced skills in delivering engaging, impactful training sessions
- A practical framework for evaluating and improving training initiatives

## **Organizational Impact**

Organizations will benefit from:

- More structured and efficient training operations
- Improved alignment of training initiatives with strategic objectives
- Enhanced employee performance through targeted and effective training
- A culture of continuous learning and development

A graphic of a chessboard with several pawns and a king piece. The text 'UK Training' is positioned above the word 'PARTNER' in a large, bold, black font.

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## Training Methodology

- Interactive workshops and practical exercises
- Hands-on training design and delivery practice
- Group discussions and peer learning
- Real-world case studies and application scenarios
- Action planning for immediate implementation

## Beyond the Course

By the end of the five days, participants will be ready to:

- Strategically plan, organize, and deliver training programs that produce measurable results
- Evaluate training effectiveness and implement improvements
- Lead training initiatives that enhance organizational performance and workforce capability

A graphic of a chessboard with several chess pieces (a king, a queen, and a pawn) on it, set against a background of concentric circles.

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