

Project Management Essentials: Mastering Core PM Skills

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Prague (Czech)

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Ref: 2022132118805726 **Location:** Prague (Czech) **Fees:** 5200 GBP

Why This Course

Project management is a critical capability for delivering initiatives on time, within budget, and to the required quality standards. In today's fast-paced environment, professionals need a structured approach to manage complexity, coordinate resources, and ensure successful outcomes.

This comprehensive 5-day program is designed to provide a strong foundation in project management principles and practices. It combines essential concepts with practical tools, enabling participants to confidently plan, execute, monitor, and close projects. Through hands-on exercises and real-world scenarios, participants will develop the skills needed to manage projects effectively from start to finish.

What You'll Learn and Practice

By participating in this program, you will:

- Understand core project management concepts and methodologies.
- Plan and manage projects across all lifecycle phases.
- Create essential project documents such as charters and schedules.
- Manage stakeholders, resources, and communication effectively.
- Monitor project performance and manage risks and changes.
- Apply best practices in quality management and team leadership.

The Program Flow

Day 1: Introduction to Project Management

- Understanding project management fundamentals and lifecycle stages.
- Initiating projects and developing project charters.
- Identifying and analyzing stakeholders.
- Applying project selection methods.

Day 2: Project Planning

- Developing a comprehensive project management plan.
- Defining scope and creating work breakdown structures.
- Building project schedules and identifying critical paths.
- Estimating costs and developing budgets.

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Day 3: Project Execution and Team Management

- Leading and managing project teams effectively.
- Planning and managing project communications.
- Ensuring quality through planning and control processes.
- Understanding procurement and vendor management basics.

Day 4: Project Monitoring and Control

- Measuring project performance using structured methods.
- Identifying, analyzing, and responding to risks.
- Managing changes through formal control processes.
- Handling issues and escalation effectively.

Day 5: Project Closure and Advanced Topics

- Conducting structured project closure activities.
- Capturing lessons learned for continuous improvement.
- Understanding agile project management concepts.
- Applying ethical standards in project environments.

Individual Impact

- Build confidence in managing projects from start to completion.
- Improve planning, organization, and problem-solving skills.
- Strengthen leadership and communication capabilities.
- Develop a structured and disciplined project management approach.

Work Impact

- Improve project delivery and overall efficiency.
- Reduce risks and enhance decision-making.
- Strengthen coordination across teams and stakeholders.
- Support successful execution of organizational initiatives.

Training Methodology

This program combines theory with practical application to ensure effective learning outcomes. Methods include:

- Interactive sessions and guided discussions.
- Case studies based on real project scenarios.
- Practical exercises in planning and scheduling.
- Group activities focused on teamwork and problem-solving.
- Tools and templates aligned with industry practices.

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A graphic of a chessboard with several chess pieces (a king, a queen, and a pawn) positioned on it. The board is checkered, and the pieces are gold and silver. The text 'UK Training PARTNER' is overlaid on the right side of the board.

Beyond the Course

By the end of the program, participants will be able to:

- Develop comprehensive project plans using structured methods.
- Manage stakeholders and project teams effectively.
- Monitor performance and make informed project decisions.
- Apply best practices for successful project closure and continuous improvement.

A decorative graphic in the bottom right corner featuring a chessboard with three chess pieces (a king, a pawn, and a knight) and concentric circles radiating from behind them.

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