

Project Management Essentials: Mastering Core PM Skills

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Manama (Bahrain)

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Project Management Essentials: Mastering Core PM Skills

R2022132118876527 **Location:** Manama (Bahrain) **Fees:** 4200 GBP

Why This Course

Project management is a critical capability for delivering initiatives on time, within budget, and to the required quality standards. In today's fast-paced environment, professionals need a structured approach to manage complexity, coordinate resources, and ensure successful outcomes.

This comprehensive 5-day program is designed to provide a strong foundation in project management principles and practices. It combines essential concepts with practical tools, enabling participants to confidently plan, execute, monitor, and close projects. Through hands-on exercises and real-world scenarios, participants will develop the skills needed to manage projects effectively from start to finish.

What You'll Learn and Practice

By participating in this program, you will:

- Understand core project management concepts and methodologies.
- Plan and manage projects across all lifecycle phases.
- Create essential project documents such as charters and schedules.
- Manage stakeholders, resources, and communication effectively.
- Monitor project performance and manage risks and changes.
- Apply best practices in quality management and team leadership.

The Program Flow

Day 1: Introduction to Project Management

- Understanding project management fundamentals and lifecycle stages.
- Initiating projects and developing project charters.
- Identifying and analyzing stakeholders.
- Applying project selection methods.

Day 2: Project Planning

- Developing a comprehensive project management plan.
- Defining scope and creating work breakdown structures.
- Building project schedules and identifying critical paths.
- Estimating costs and developing budgets.

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Day 3: Project Execution and Team Management

- Leading and managing project teams effectively.
- Planning and managing project communications.
- Ensuring quality through planning and control processes.
- Understanding procurement and vendor management basics.

Day 4: Project Monitoring and Control

- Measuring project performance using structured methods.
- Identifying, analyzing, and responding to risks.
- Managing changes through formal control processes.
- Handling issues and escalation effectively.

Day 5: Project Closure and Advanced Topics

- Conducting structured project closure activities.
- Capturing lessons learned for continuous improvement.
- Understanding agile project management concepts.
- Applying ethical standards in project environments.

Individual Impact

- Build confidence in managing projects from start to completion.
- Improve planning, organization, and problem-solving skills.
- Strengthen leadership and communication capabilities.
- Develop a structured and disciplined project management approach.

Work Impact

- Improve project delivery and overall efficiency.
- Reduce risks and enhance decision-making.
- Strengthen coordination across teams and stakeholders.
- Support successful execution of organizational initiatives.

Training Methodology

This program combines theory with practical application to ensure effective learning outcomes. Methods include:

- Interactive sessions and guided discussions.
- Case studies based on real project scenarios.
- Practical exercises in planning and scheduling.
- Group activities focused on teamwork and problem-solving.
- Tools and templates aligned with industry practices.

A graphic of a chessboard with several pawns. In the foreground, a large gold king piece stands prominently. Behind it, several smaller pawns, some gold and some silver, are positioned on the board. The background features concentric circles, suggesting a strategic or global theme.

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Beyond the Course

By the end of the program, participants will be able to:

- Develop comprehensive project plans using structured methods.
- Manage stakeholders and project teams effectively.
- Monitor performance and make informed project decisions.
- Apply best practices for successful project closure and continuous improvement.

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