

Project Management Specialist: Mastering Core PM Skills

2027 00000 30 – 26
Geneva (Switzerland)

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Project Management Specialist: Mastering Core PM Skills

R20221401301626 Location: Geneva (Switzerland) Fees: 5200 GBP

Why This Course

Managing projects successfully requires more than basic coordination—it demands a structured approach, clear planning, and the ability to adapt to challenges while keeping objectives on track. Organizations rely on skilled project professionals to deliver results efficiently and consistently.

This intensive 5-day program is designed to provide a strong, practical foundation in project management. It combines core principles with hands-on application, enabling participants to confidently manage projects from initiation through to completion while ensuring quality and performance.

What You'll Learn and Practice

By joining this program, you will:

- Build a solid understanding of project management concepts and methodologies.
- Develop structured project plans, schedules, and resource strategies.
- Apply effective risk management and communication techniques.
- Monitor project performance and make informed decisions.
- Manage project closure and capture lessons learned.

The Program Flow

Day 1: Project Management Fundamentals

- Understanding core project management concepts.
- Exploring the project lifecycle and process groups.
- Defining the role and responsibilities of the project manager.
- Initiating projects and developing project charters.

Day 2: Project Planning

- Defining project scope and creating work breakdown structures.
- Developing schedules and identifying critical activities.
- Estimating costs and preparing budgets.
- Planning and allocating resources effectively.

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Day 3: Project Execution and Team Management

- Leading and managing project teams.
- Applying effective communication strategies.
- Ensuring quality throughout execution.
- Managing procurement and external resources.

Day 4: Project Monitoring and Control

- Measuring project performance and tracking progress.
- Identifying and managing risks.
- Controlling changes and maintaining project scope.
- Engaging stakeholders and reporting effectively.

Day 5: Project Closing and Advanced Topics

- Completing projects and documenting lessons learned.
- Exploring adaptive and flexible project management approaches.
- Understanding program and portfolio management concepts.
- Applying professional standards and ethical practices.

Individual Impact

- Strengthen your ability to manage projects confidently.
- Improve your planning, leadership, and communication skills.
- Enhance your ability to handle risks and project challenges.
- Build a structured approach to delivering successful outcomes.

Organizational Impact

- Improve project success rates and delivery performance.
- Enhance coordination and collaboration across teams.
- Reduce risks and improve resource utilization.
- Support consistent and efficient project execution.

Training Methodology

This program focuses on practical, hands-on learning through:

- Real-world project scenarios and case studies.
- Interactive workshops and group exercises.
- Exercises in planning, execution, and performance tracking.
- Tools and templates for immediate application.

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A graphic of a chessboard with several chess pieces. A large gold king piece is in the foreground, with a silver pawn and a gold pawn behind it. The board has a checkered pattern, and there are concentric circles in the background.

Beyond the Course

By the end of this program, participants will be equipped with the knowledge and tools needed to manage projects effectively.

They will return ready to:

- Initiate, plan, and execute projects with confidence.
- Manage risks, resources, and stakeholders effectively.
- Monitor progress and make data-driven decisions.
- Close projects successfully and apply lessons learned.

This course provides a strong foundation for professionals aiming to deliver projects with structure, clarity, and consistent success across different environments.

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