Company Law: Shareholders and Meetings Masterclass

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Lisbon (Portugal)



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Why This Course

In today’s corporate environment, shareholders and corporate meetings play a central role in governance, accountability, and strategic decision-making. Companies must manage shareholder rights, board responsibilities, meeting procedures, and dispute risks within a clear legal framework that supports transparency and sound corporate practice. A strong understanding of these areas is essential for professionals responsible for shareholder relations, governance compliance, and corporate decision-making.

This intensive 1-week course provides a comprehensive overview of company law as it relates to shareholders and corporate meetings. Participants will gain in-depth knowledge of shareholders' rights, corporate governance principles, and best practices for conducting effective meetings. The course combines theoretical foundations with practical applications to equip business professionals with the skills needed to navigate complex legal and procedural aspects of shareholder relations and corporate decision-making.

What You’ll Learn and Practice

By joining this program, you will:

- Understand the legal framework governing shareholders' rights and corporate meetings.
- Master the procedures for organizing and conducting various types of shareholder meetings.
- Develop strategies for effective shareholder communication and engagement.
- Gain insights into corporate governance best practices and their implementation.
- Learn to navigate complex legal issues related to shareholder disputes and resolutions.

The Program Flow

Day 1: Fundamentals of Company Law and Shareholder Rights

- Introduction to company law and corporate structures.
- Types of shareholders and their legal rights.
- Shareholder agreements and articles of association.
- Minority shareholder protections.



Day 2: Corporate Governance and Board Responsibilities

- Principles of corporate governance.
- Roles and responsibilities of the board of directors.
- Director duties and liabilities.
- Shareholder activism and its impact on governance.

Day 3: Annual General Meetings and Extraordinary General Meetings

- Legal requirements for annual general meetings and extraordinary general meetings.
- Planning and organizing shareholder meetings.
- Notice periods, agendas, and resolutions.
- Voting procedures and proxy mechanisms.

Day 4: Virtual and Hybrid Meetings

- Legal framework for virtual shareholder meetings.
- Technology and security considerations.
- Best practices for conducting virtual and hybrid meetings.
- Ensuring shareholder participation and engagement in remote settings.

Day 5: Shareholder Disputes and Resolution Mechanisms

- Common types of shareholder disputes.
- Legal remedies and dispute resolution processes.
- Shareholder derivative actions.
- Case studies and practical problem-solving exercises.

Individual Impact

- Strengthen your ability to organize and conduct compliant shareholder meetings with confidence.
- Enhance your skills in managing shareholder relations and communication effectively.
- Build stronger understanding of corporate governance risks and legal responsibilities.
- Gain practical tools to address meeting procedures, shareholder concerns, and dispute situations.

Work Impact

- Improve governance practices and meeting management across the organization.
- Strengthen compliance with legal requirements related to shareholders and corporate decisions.
- Support more effective communication, transparency, and stakeholder engagement.
- Enhance the organization’s ability to manage disputes and governance risks proactively.



Training Methodology

This program integrates legal knowledge, governance principles, and practical application to ensure real-world relevance and professional impact. Learning methods include:

- Real-world case studies on shareholder rights, meetings, and corporate governance issues.
- Practical exercises in meeting planning, resolutions, voting procedures, and documentation.
- Interactive workshops on board responsibilities, shareholder engagement, and dispute handling.
- Group discussions on virtual meetings, governance risks, and legal compliance challenges.
- Frameworks and tools for managing shareholder meetings and corporate governance processes effectively.

Beyond the Course

Upon completion, participants will be better equipped to handle shareholder and corporate meeting matters with greater confidence, structure, and legal awareness. They will return ready to:

- Organize and manage shareholder meetings more effectively.
- Apply stronger corporate governance and communication practices.
- Address shareholder rights and dispute issues with greater confidence.
- Support more transparent, compliant, and well-managed corporate decision-making.

