

Mastering Multiple Project Management: A 5-Day Intensive

2027 25 - 21
Berlin (Germany)

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2022-2023 **13-15** **2021** **Location:** Berlin (Germany) **Fees:** 5200 GBP

Why This Course

In today's fast-paced business environment, project managers are often expected to oversee several projects at the same time, each with its own priorities, stakeholders, deadlines, and risks. Managing multiple projects successfully requires more than strong planning skills. It demands clear prioritization, disciplined resource allocation, effective communication, and the ability to maintain control across a complex and constantly changing portfolio of work.

This intensive 5-day course equips project managers with advanced skills to effectively manage multiple projects simultaneously. Participants will learn strategies for prioritization, resource optimization, risk management, and stakeholder communication across diverse project portfolios. Through hands-on exercises and real-world case studies, attendees will develop practical tools to enhance productivity and deliver successful outcomes in complex multi-project environments.

What You'll Learn and Practice

By joining this program, you will:

- Develop strategies for prioritizing and balancing multiple project demands.
- Master techniques for optimizing resource allocation across project portfolios.
- Implement effective risk management practices for multi-project environments.
- Enhance stakeholder communication and expectation management skills.
- Apply advanced scheduling and time management techniques.
- Utilize project portfolio management tools and methodologies.

The Program Flow

Day 1: Foundations of Multiple Project Management

- Introduction to multi-project environments.
- Challenges and opportunities in managing multiple projects.
- Project portfolio management principles.
- Aligning projects with organizational strategy.

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A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver, set against a background of concentric circles.

Day 2: Prioritization and Resource Optimization

- Techniques for project prioritization.
- Resource allocation and leveling across projects.
- Managing competing deadlines and objectives.
- Capacity planning and workload management.

Day 3: Risk Management and Issue Resolution

- Identifying and assessing risks in multi-project environments.
- Developing risk mitigation strategies.
- Managing issues and conflicts across projects.
- Crisis management and recovery techniques.

Day 4: Stakeholder Management and Communication

- Mapping and analyzing stakeholders across projects.
- Effective communication strategies for multiple projects.
- Managing expectations and maintaining engagement.
- Reporting and dashboard creation for project portfolios.

Day 5: Advanced Techniques and Tools

- Multi-project scheduling and critical path analysis.
- Earned value management for project portfolios.
- Leveraging project management software for multiple projects.
- Agile and hybrid approaches in multi-project environments.

Individual Impact

- Strengthen your ability to manage multiple projects with greater confidence and control.
- Enhance your skills in prioritization, scheduling, and workload balancing.
- Build stronger capability in risk management and cross-project issue resolution.
- Gain practical tools to improve productivity and reduce pressure in complex project environments.

Work Impact

- Improve project coordination and visibility across the portfolio.
- Strengthen resource utilization and reduce conflicts between competing priorities.
- Support better stakeholder communication and expectation management.
- Enhance delivery outcomes through more structured and efficient multi-project management practices.

A graphic of a chessboard with several chess pieces, including a king, queen, and pawns, arranged on the board. The board is white and black, and the pieces are gold and silver.

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Training Methodology

This program integrates project management principles, practical application, and real-world case analysis to ensure professional relevance and immediate workplace impact. Learning methods include:

- Real-world case studies on multi-project management challenges and solutions.
- Practical exercises in prioritization, resource planning, and risk assessment.
- Interactive workshops on stakeholder communication, reporting, and scheduling.
- Group discussions on portfolio management, conflict handling, and workload optimization.
- Frameworks and tools for applying effective multiple project management practices in dynamic environments.

Beyond the Course

Upon completion, participants will be better equipped to manage multiple projects with greater structure, confidence, and strategic awareness. They will return ready to:

- Prioritize projects and tasks more effectively across competing demands.
- Allocate resources with greater clarity and balance.
- Communicate more effectively with stakeholders across multiple initiatives.
- Deliver stronger results in complex multi-project environments.

A graphic of a chessboard with several chess pieces (a king, a queen, and a pawn) on it, set against a background of concentric circles.

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