

PMI Scheduling Professional (PMI-SP) Certification Training

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Kigali (Rwanda)

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The Program Flow

Day 1: Introduction and Schedule Strategy

- Understand PMI-SP certification and exam structure.
- Review the fundamentals of project scheduling.
- Explore the five PMI scheduling domains.
- Develop schedule strategies based on project and organizational priorities.
- Align schedules with organizational goals, governance needs, and delivery expectations.

Day 2: Schedule Planning and Development I

- Define project activities and schedule components.
- Sequence activities and establish logical relationships.
- Estimate resources required for project activities.
- Apply duration estimation techniques.
- Build network diagrams and identify critical path activities.

Day 3: Schedule Planning and Development II

- Apply schedule compression techniques such as crashing and fast-tracking.
- Identify and analyze schedule risks.
- Develop schedule baselines for monitoring and control.
- Create schedule management plans.
- Strengthen schedule reliability through better assumptions, dependencies, and risk planning.

Day 4: Schedule Monitoring and Controlling

- Measure and analyze schedule performance.
- Apply earned value management concepts to schedule tracking.
- Manage schedule change control processes.
- Identify schedule variances and delay causes.
- Develop recovery strategies for delayed or at-risk projects.

Day 5: Schedule Closeout and Stakeholder Communications

- Conduct schedule closeout activities.
- Capture lessons learned from schedule performance.
- Develop stakeholder communication strategies for schedule reporting.
- Communicate schedule status, risks, changes, and forecasts clearly.
- Review PMI-SP exam topics and practice certification-style questions.

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Individual Impact

- Build confidence in creating and managing complex project schedules.
- Strengthen skills in activity sequencing, critical path analysis, and schedule control.
- Improve ability to align schedules with project and organizational objectives.
- Gain practical tools for managing delays, changes, risks, and stakeholder expectations.
- Increase readiness for the PMI-SP certification exam.

Work Impact

- Improve project schedule accuracy and delivery predictability.
- Strengthen schedule governance, monitoring, and control.
- Reduce delays through better risk analysis and recovery planning.
- Improve stakeholder confidence through clearer schedule communication.
- Support stronger project performance through professional scheduling practices.

Training Methodology

This program combines scheduling theory with practical certification preparation through:

- Schedule strategy and planning exercises.
- Activity sequencing and network diagramming workshops.
- Resource and duration estimation practice.
- Critical path and schedule compression exercises.
- Schedule risk, baseline, and change control case studies.
- Earned value, recovery planning, and stakeholder reporting activities.
- PMI-SP exam review and practice question sessions.

Beyond the Course

Upon completion, participants will be able to:

- Create and manage complex project schedules effectively.
- Align schedules with organizational objectives and project priorities.
- Build schedule management plans and baselines.
- Apply critical path, risk analysis, compression, and recovery techniques.
- Communicate schedule information clearly to stakeholders.
- Approach PMI-SP certification with stronger preparation and confidence.

A graphic of a chessboard with several pawns. In the foreground, a large gold king piece stands prominently. Behind it, several smaller silver and gold pawns are positioned on the board. The background features concentric circles, suggesting a strategic or global theme.

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