

NGO Project Management: Strategies for Effective Delivery

2027 15 - 11
Paris (France)

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The Program Flow

Day 1: Foundations of NGO Project Management

- Understand project management in the NGO and non-profit context.
- Explore project lifecycle stages and methodologies used in NGO projects.
- Identify stakeholders and analyze their influence, needs, and expectations.
- Define project goals, beneficiaries, outcomes, and success criteria.
- Develop a project charter for an NGO initiative.

Day 2: Project Planning and Scope Management

- Create comprehensive project plans for NGO projects.
- Define project scope, deliverables, assumptions, and constraints.
- Build Work Breakdown Structures to organize project activities.
- Apply time and cost estimation techniques.
- Translate project goals into realistic implementation plans.

Day 3: Resource Management and Budgeting

- Manage human resources in NGO projects.
- Apply volunteer management strategies.
- Develop budgets and financial plans aligned with donor and project requirements.
- Allocate resources effectively across project activities.
- Understand procurement and contract management in NGO environments.

Day 4: Risk Management and Quality Assurance

- Identify and assess risks in NGO projects.
- Develop risk mitigation strategies for operational, financial, stakeholder, and field risks.
- Apply quality planning and control techniques.
- Build monitoring and evaluation frameworks.
- Define indicators, data sources, responsibilities, and reporting cycles.

Day 5: Project Execution, Monitoring, and Closure

- Apply effective project execution strategies.
- Monitor project performance and prepare progress reports.
- Manage changes, challenges, and constraints during implementation.
- Conduct project closure activities and final reviews.
- Capture lessons learned to improve future NGO projects.

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The board is checkered and has a subtle grid pattern. The text 'UK Training PARTNER' is overlaid on the right side of the board.

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Individual Impact

- Build confidence in managing NGO projects from planning to closure.
- Strengthen skills in budgeting, resource allocation, and stakeholder engagement.
- Improve ability to manage risks and field challenges.
- Gain practical tools for monitoring, evaluation, and reporting.
- Develop stronger project communication and coordination capabilities.

Work Impact

- Improve delivery quality and accountability in NGO projects.
- Strengthen donor confidence through better planning, budgeting, reporting, and documentation.
- Improve stakeholder and beneficiary engagement.
- Reduce project risks through structured assessment and mitigation.
- Support stronger impact measurement and organizational learning.

Training Methodology

This program combines NGO-focused project management concepts with practical application through:

- NGO project case studies and implementation scenarios.
- Project charter and stakeholder mapping exercises.
- Scope, WBS, schedule, and budget development workshops.
- Volunteer management and resource planning activities.
- Risk assessment and mitigation planning exercises.
- Monitoring, evaluation, reporting, closure, and lessons learned practice.

Beyond the Course

Upon completion, participants will be able to:

- Develop complete project plans for NGO initiatives.
- Create stakeholder engagement strategies.
- Build project budgets and resource allocation plans.
- Design risk management frameworks for NGO projects.
- Construct monitoring and evaluation plans.
- Manage NGO projects with stronger accountability, impact, and operational control.

A graphic of a chessboard with several chess pieces (king, queen, rook, knight, and pawns) in gold and silver. The text 'UK Training' is in a small, sans-serif font, and 'PARTNER' is in a large, bold, sans-serif font below it.

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