BLACKBIRD FOR TRAINING

Certified Professional Editor (CPE) Comprehensive Training

2027 □□□□□□ 26 – 22
Bangkok (Thailand)



Certified Professional Editor (CPE) Comprehensive Training

Ref: 20220054_223952 Duration: Bangkok (Thailand) Fees: 5400 GBP

Course Description

This intensive 1-week Certified Professional Editor CPE course is designed to elevate your editing skills to a professional level. Participants will gain comprehensive knowledge in structural, stylistic, and copy editing, as well as proofreading techniques. The course covers industry standards, best practices, and practical applications across various types of content.

Learning Objectives

- Master advanced editing techniques for different types of content
- Develop a keen eye for structural and stylistic improvements
- Enhance copyediting skills to ensure clarity, consistency, and accuracy
- Learn to apply industry-standard style guides and create style sheets
- Understand the ethics and legalities of professional editing
- Gain practical experience through hands-on editing exercises

Course Modules

Day 1: Foundations of Professional Editing

- Introduction to professional editing standards
- Types of editing: structural, stylistic, copy, and proofreading
- The editor's role in the publishing process
- Ethics and best practices in editing

Day 2: Structural Editing

- Analyzing and improving document structure
- Enhancing content organization and flow
- Identifying and addressing content gaps
- Techniques for effective chapter and section restructuring

Day 3: Stylistic Editing

- Refining language for clarity and impact
- Adjusting tone and style for different audiences
- Techniques for improving sentence structure and word choice
- Maintaining author's voice while enhancing readability



Day 4: Copyediting and Proofreading

- Advanced grammar and punctuation rules
- Ensuring consistency in spelling, capitalization, and formatting
- Fact-checking and reference verification
- Proofreading techniques and common pitfalls

Day 5: Professional Editing in Practice

- Working with style guides and creating style sheets
- Editing different types of content academic, business, creative
- Digital editing tools and resources
- Building a career as a professional editor

Practical Wins for Participants

- Ability to confidently tackle complex editing projects across various content types
- Enhanced skills in providing valuable feedback to writers and improving overall document quality
- Proficiency in using industry-standard editing tools and resources
- Preparation for pursuing professional editing certifications and career advancement

